

General Senate Meeting

Agenda: August 14, 2024

CHSS 140/ TEAMS

1:30 – 2:30 PM

- Call to order – President – Emily Figueroa
 - Call to order at 1:31pm
- Approval of Minutes – Secretary – Katy Pelton
 - Robin Pierson motioned and Brandi Bishop second to approve the meeting minutes.
- Treasurer's Report – Robin Pierson
 - O&M - \$3109, with some outstanding balances for new Marketing materials (about \$3300)
 - Shirts are being ordered for general members and polos for executive board members
 - Friends of Account - \$no information provided
 - PDC- \$no information provided due to end of fiscal year
- President's Report – Emily Figueroa
 - No budget for FY25 yet
 - 8/12/2024 meeting with SHSU President, Dr. White, & Staff Senate Past President, Stacie Haynes
 - Goals for FY 25 were discussed
 - Per Dr. White Merit is not off the table for this year, but a final decision will be more likely take place around Winter Break.
 - If you are ever at Staff Senate storage locker: please don't stand on the white folding chairs. This is not safe and they are breaking.
- Committee Chairs Reports
 - News & Networking – Nathanael Archuleta & Alaura Goad
 - Chairs out office. Per Alaura:
 - Working to schedule spotlight on staff things and choosing the recipient for August.
 - Nominations & Elections – Stacie Haynes
 - No report at this time and will have more information in Spring 2025
 - Special Events – Sunday Stewart & Diane Stoebner-May
 - Staff Senate Meet and Greet 9/26/2024 2-4pm; Meet & Greet Bingo, bowling, prizes, food for the event has been ordered
 - Spooktacular Event for 10/31/2024, 8am-10am, White Ballroom
 - Breakfast will be included
 - An email will go out to all SHSU staff for both of these events

- Staff Development – Brandy Bishop & Michelle Meers
 - PDC Theme: Work Hard, Rest Harder: Strategies for Sustainable Success
 - Hot Topics planned:
 - September: Expressive Activity
 - October: AI related, piggy backing off a conference happening for faculty members on the same day (Dr. Benjamin Mitchell-Yellin)
- **Staff Affairs** – Joesph Mesa Ashley Pickett
 - Submission form for concerns is being worked on so that submissions are directed to Staff Senate mailbox and not an individual person.
 - Mass emails to divisions to introduce staff senate representatives
 - Going to work with News and Networking & IMC to send email
 - Will request headshots from general members
 - August new hires and promotion numbers will be available in September
 - Initial August new hire numbers: 29
- Old Business: Updates, Discussion/Action Items
 - Merit increase for 6 months if employee moves to a new department – still in progress/discussion
- New Business: Updates, Discussion/Action Items
 - A question was asked about attendance of general members on Teams if meeting is between student appointments – please talk to Emily about individual circumstances as we are really wanting in person attendance for engagement purposes.
- Department/Campus Announcements
 - IRE Training deadline: August 31, 2024
 - Most people are Level 1 which requires one hour
 - Software Admins will be Level 2 which requires three hours of training
 - ASC Open House: September 13, 2024 from 1-3pm
 - Student Involvement needs on campus advisors for various student organizations. Advisors can be full time faculty or staff. Advisors duties vary between groups based on the organization constitution and requirements, approve event information that is submitted by the organization. Call Emily Figueroa or reach out at getinvolved@shsu.edu
 - Bearkat One Card Office has sent out an email if your card is expiring. Please pick up a new card in the Bearkat One Card Office at Estill Hall. Cards are now printed in house and will be provided immediately. You can have a new picture made if you would like one.
 - Pregnant student resources and accommodations and are available through the Title IX office. <https://www.shsu.edu/titleix/pregnancyparenting.html>
 - Parenting resources (early registration) are available on the Registrar's website.

- Upcoming Events
 - September Hot Topic: Expressive Activity
 - General Senate Meeting
 - September 11, 2024 at 1:30PM, Lowman Student Center 324
 - Staff Senate Fall 2024 Meet & Greet
 - September 26, 2024, 2-4pm, LSC Kat Klub
 - Wear Staff Senate shirt if you attend.
 - October Hot Topic: AI related with Dr. Mitchell-Yellin
 - Spooktacular Event for 10/31/2024, 8am-10am, White Ballroom

- Call for Adjournment – Emily Figueroa
 - Called for adjournment at 1:59pm and second by Joe Mesa.